

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE CARY PARK DISTRICT, CARY, ILLINOIS, HELD AT COMMUNITY CENTER,
255 BRIARGATE RD, CARY, IL, ON
SEPTEMBER 26, 2024

I. CALL TO ORDER

President Frangiamore called the meeting to order at 7:00 PM.

II. ROLL CALL

Upon roll call the following Commissioners answered present: Mr. Stanko, Mrs. Carasso, Mr. Renner, Mrs. Victor, Mr. Frangiamore.

Staff

Staff present: Sara Kelly, Deputy Director; Becky Horn, Administrative and Project Specialist; Vicki Krueger, Director of Finance & Administration; Katie Hughes, Director of Communications & Marketing; Noah Mach, Superintendent of Park & Facility Maintenance; Erica Hall, Superintendent of Recreation; David Raica, Director of Development & Planning.

Guests

Al Tuman
Jenay DiOrio
Heidi Jenkins (NISRA)
Nikki Freeman (NISRA)

III. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was recited.

IV. MATTERS FROM THE PUBLIC

None.

V. ITEMS FROM COMMISSIONERS

Kelly introduced Jenkins and Freeman from Northern Illinois Special Recreation Association (NISRA). Jenkins gave a brief presentation of NISRA, highlighting the number of individuals they serve from Cary and the Cary Park District facilities NISRA utilizes to run some of their programs. Jenkins shared NISRA's appreciation for the partnership with Cary Park District. Freeman highlighted some of the most recent successful programs & events, along with some that are upcoming. Carasso asked if NISRA works with the high school. Jenkins responded yes, they do work closely with the high school, especially for their Transition Program. Jenkins shared NISRA's largest fundraiser, the Annual Holiday Fashion Show, will be on November 25 this year. The Board shared how much they enjoy that event each year and look forward to attending again.

VI. CONSENT AGENDA

President Frangiamore asked if any items were to be removed from the Consent Agenda. No items were requested for removal.

Renner moved to approve the Consent Agenda as follows: VI.A:

- 1. Approval – Minutes Regular Board Meeting dated August 22, 2024.**
- 2. Approval – Disbursements in the Amount of \$293,919.25 dated September 26, 2024.**
- 3. Acceptance – Treasurer’s Report dated August 31, 2024.**
- 4. Acceptance – Bid submitted by DK Contractors as the most responsive and responsible in the amount of \$127,860 and to set a construction phase budget not to exceed \$149,000 to complete the Foxford Hills Golf Club Drainage Improvements.**
- 5. Approval – Foxford Hills Golf Club, Management Agreement Extension through January 31, 2028 with GolfVisions, Inc.**
- 6. Approval – Professional Services Agreement with WT Group to provide engineering services to complete Community Center South Exit Improvements in the amount of \$20,100 plus reimbursable expenses.**
- 7. Approval – Professional Services Agreement with Hitchcock Design Group to develop and provide a Comprehensive Master Plan Update 2025 in the amount of \$116,500 plus reimbursable expenses.**

Second by Carasso.

Roll call vote: Yes – Stanko, Renner, Victor, Carasso, Frangiamore. No – None. Motion carried.

VII. BUSINESS ITEMS/CHANGES, ADDITIONS, DELETIONS

VII.A. Any Items Removed From Consent Agenda.

None.

VII.B. Action Items

VII.B.1. – Consider – Agreement for Use of Cary Park District Community Center Parking Lot between Cary Park District and Sheriff’s Office McHenry County.

Kelly stated the Board of Commissioners directed staff during the FY2022-23 to reach an agreement with the new tenants of the old Village Hall related to use of parking lots owned by the Park District. Kelly further stated since that time, staff has been working to develop an agreement between the Sheriff’s Office McHenry County and the Park District. Kelly shared the operational components of the agreement have been in place and working since the Training Center was completed and put into use by the Sheriff, even without a formally signed agreement. Kelly stated the outline of the operational side, communication, and execution has already proved to work well, and the remaining parts, which included insurance requirements and termination language, were negotiated by Attorney Puma and staff.

Stanko moved to approve an agreement for Use of Cary Park District Community Center Parking Lot between Cary Park District and Sheriff’s Office McHenry County. Second by Victor.

Stanko referred to the map included in the packet and asked if the center of the East Lot was available or unavailable for their use. Kelly clarified the back (eastern) perimeter of the lot was available for their use for overflow, as well as the gravel area. Kelly noted the middle area if the lot is off limits.

Frangiamore asked how often the use the overflow parking in the East lot and gravel. Kelly responded there has been minimal use in the East lot, and none in the gravel area thus far.

Roll Call Vote: Yes – Stanko, Renner, Victor, Carasso, Frangiamore. No – None. Motion carried.

VII.C. Discussion Items

None.

VIII. Executive Director Report

Kelly reminded the Board of the rescheduled Committee of the Whole Meeting to October 17, 2024. Hughes shared the Cary Park District won four awards for the Northwest Herald's Best of the Fox awards in McHenry County. Hughes shared the following awards: Sunburst Swim School was named One of the Best Swim Lessons in McHenry County, Inspiration Dance Studio was named One of the Best Dance Studios in McHenry County, Foxford Hills Golf Club was named The Best Public Golf Course in McHenry County, and Sunburst Bay Aquatic Center was named The Best Park/Outdoor in McHenry County. Hughes shared the Park District will also receive an award in the Illinois Association of Park Districts- Best of the Best for its Intergovernmental Cooperation with the Cary Area Library for the Storywalk at Jaycee Park, Splash Pad Storytimes, and Storytimes at Sunburst Bay. Kelly shared Mach has been communicating with Plants of Concern and Friends of the IL Nature Preserve to coordinate some workdays in Cary. Kelly stated the first workday will be Saturday, October 19 at Sands Main Street Prairie to collect seeds, and more workdays will be scheduled in the future to perform some work at Water Tower Prairie and Hillside Prairie Park. Stanko asked what will be done with the seeds collected at the workday. Mach responded they will be redistributed throughout the area. Kelly added Mach and Raica worked together to coordinate a workday with Durex out at Hoffman Park on September 12. Raica provided the Board with a brief update on the Lions Park Parking Lot project and shared some pictures from the worksite. He stated the goal is to finish by Friday, October 4, before Fall-a-Palooza on October 5. Raica stated if the project is not complete, the site will be safe enough to allow parking for the event. Kelly shared some upcoming events which included Fall-a-Palooza, Hayrides on Friday & Saturday nights throughout the month of October, and Cary Main Street Fest this upcoming weekend. Victor asked if the Park District will have a table at Cary Main Street Fest. Kelly responded no.

At 7:39 PM, a motion was made by Renner to enter Closed Session for the purpose of A. Review of Closed Session Meeting Minutes (5 ILCS 120/2 © (21)). Second by Victor.

Roll call vote: Yes – Carasso, Stanko, Victor, Renner, Frangiamore. No – None. Motion carried.

Frangiamore reconvened Open Session at 7:44 PM.

Frangiamore summarized Closed Session as follows: The Board reviewed Closed Session minutes dated February 22, 2024, April 11, 2024, June 13, 2024, and July 11, 2024, and stated that action was necessary as a result of Closed Session

Renner moved to approve Closed Session minutes dated February 22, 2024, April 11, 2024, June 13, 2024, and July 11, 2024. Second by Victor.

Voice Vote: Yes – 5. No – None. Motion carried.

Frangiamore stated the Board completed its Semi-Annual Review of Closed Session minutes and the Board determined to release the following minutes dated February 22, 2024, April 11, 2024, June 13, 2024, July 11, 2024 and stated that action was necessary as a result of Closed Session.

Stanko moved to release closed session minutes dated February 22, 2024, April 11, 2024, June 13, 2024, July 11, 2024. Second by Victor.

Voice Vote: Yes – 5. No – None. Motion carried.

There was no other action taken as a result of Closed Session.

Frangiamore asked for a motion to adjourn.

Motion to adjourn the meeting by Renner. Second by Stanko.

Voice vote: Yes – 5. No – None. Motion carried.

Meeting adjourned at 7:46 PM.



Daniel C. Jones, Secretary
Park District Board of Commissioners