

Cary Park District Board of Commissioners

Committee of the Whole Meeting

November 14, 2024, 7:00pm

Community Center, 255 Briargate Rd. Cary, IL

Matters From the Public During Meetings – Board Policy 1-005d

1. The Board will hold Matters from the Public as part of any public open meeting.
2. Individuals interested in making comment will be asked to provide their name and asked to provide their address and/or their city/village of residence at the time they are recognized to comment during a public meeting. An individual who declines to provide their name, address or city/village of residence shall be allowed to comment.
3. Each individual indicating their interest to participate in Matters from the Public will be allowed up to five minutes to complete their comments. The Board may reduce this time limit if the need is so determined by majority vote of those present. The maximum amount of time that the Board will hear matters from the public at a meeting is thirty (30) minutes at a meeting. If members of the public are unable to comment due to time constraints, they should be encouraged to submit written comments or to attend another meeting when they may address the Board.
4. Individuals who have specific questions, or are interested in particular aspects of the District's operations or projects which may not appear on the published agenda should be encouraged to contact the Executive Director to review their questions or specific information.
5. The Matters from the Public portion of the agenda is for public comment only. It is improper for the Board to comment or respond to comments made during Matters from the Public.
6. The Board can temporarily modify or suspend these guidelines during a meeting if so determined by a majority vote of those present.

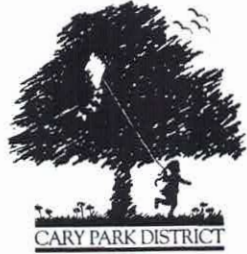
Regular, Special and Committee of the Whole Meetings

Regular and Special Board Meetings -- The Board may take final action on any matter posted to the Consent or Action Items portions of the agenda in a Regular or Special Board Meeting. Items posted under Discussion Items may not have final action considered.

Committee of the Whole Meetings – The Committee of the Whole is a recommending body only and no final action may be taken on any agenda item at a Committee of the Whole Meeting. Matters discussed and recommended during a Committee of the Whole Meeting are considered “draft(s)” until included on an agenda at a Regular or Special Board Meeting for final action.

Public Meeting Notice

Cary Park District
Board of Commissioners
Committee of the Whole
November 14, 2024
7:00 p.m.
Community Center
255 Briargate Road
Cary, Illinois



AGENDA

- I. Call to Order
- II. Roll Call, Pledge of Allegiance
- III. Matters from the Public, Commissioners and Staff
- IV. Approval of Minutes
 - A. October 17, 2024.
- V. Directions Items
 - A. For Direction to the Board for Consideration
 - 1. Illinois Association of Park Districts 2025 Conference Credentials.
 - 2. Ordinance O-2024-25-07, Authorizing the Sale or Conveyance of Personal Property Belonging to the Cary Park District.
 - 3. Purchase Price Change, 2024 Ford F-350 Super Duty DRW XL 4WD Crew Cab Truck with Dump Body.
 - 4. 2024 Tax Levy Request.
 - 5. Ordinance O-2024-25-04, Abatement of Tax Levy for the Year 2024 to Pay Debt Service on General Obligation Park Bonds (Alternate Revenue Source), Series 2018A.
 - 6. Ordinance O-2024-25-05, Abatement of Tax Levy for the Year 2024 to Pay Debt Service on General Obligation Park Bonds (Alternate Revenue Source), Series 2020A.
 - 7. Ordinance O-2024-25-06, Abatement of Tax Levy for the Year 2024 to Pay Debt Service on General Obligation Park Bonds (Alternate Revenue Source), Series 2021A.
- VI. Discussion Items
 - A. For Discussion/Information Only
 - 1. Parks and/or Properties Name/Identification Signage.

Note: In compliance with the American with Disabilities Act, this and all other meetings of the Cary Park District are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed for persons who qualify under the Act as having a "disability", please contact the Park District during normal business hours at 847-639-6100 at least 48 hours prior to any meeting so that such accommodations can be provided.

Providing exceptional recreation, parks and open space opportunities.

Public Meeting Notice

VII. Adjournment

Note: In compliance with the American with Disabilities Act, this and all other meetings of the Cary Park District are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed for persons who qualify under the Act as having a "disability", please contact the Park District during normal business hours at 847-639-6100 at least 48 hours prior to any meeting so that such accommodations can be provided.

Providing exceptional recreation, parks and open space opportunities.

Cary Park District
Board of Commissioners
Committee of the Whole Meeting
October 17, 2024
7:00 PM
Community Center
255 Briargate Road
Cary, IL

Minutes

Board Members Present: Carasso, Stanko, Victor, Renner, Frangiamore.

Staff Present: Jones, Kelly, Horn, Hall, Krueger, Mach, Raica.

Guests Present: Riley Martin, Lauterbach & Amen; Mark Jerentina, Speer Financial (by phone).

Public Present: Josh Victor, Laura Tuman, Al Tuman.

President Frangiamore called the meeting to order at 7:00 PM.

Frangiamore asked if there were any Matters from the Public, Commissioners, and Staff.

Under Matters from the Public, Laura Tuman thanked Commissioner Stanko for participating in the Briargate First Grade Nature Walk at Community Center Park. Laura reiterated how important open green spaces are for the development of children. Laura reminded the Board, Community Center Park is still without a sign and the Board of Commissioners took an oath to serve all citizens of the community, including underserved areas.

Under Matters from Commissioners, Victor shared she attended the National Recreation & Parks Association (NRPA) Conference in Atlanta last week. Victor stated the sessions she attended covered topics such as multi-generational playgrounds and spaces, Committee Representing Our Young Adults (CROYA), and the growth of the Latino community. Stanko shared he was pleased to hear about the Seed Collection event at Sands Main St. Prairie taking place on October 19 with the Friends of the IL Nature Preserve. Renner complimented staff on the great job with the Lions Parks Paving project. Renner shared that he also attended the NRPA Conference and learned about AI in Parks & Recreation, GSI, and even learned more about the effects of Hurricane Milton on communities in North Carolina. Carasso shared she visited Lions Park to see the completed parking lot project and thanked staff for their hard work on that project. Carasso noticed the pole near the right-hand turn lane leaving the park and shared her concerns with drivers not noticing the pole, especially at night. Raica confirmed staff has been in touch with Comed to relocate the pole and can add additional cones or reflective tape around the pole to help drivers see it easier until the issues is resolved. Frangiamore shared he attended the NRPA Conference and participated in sessions about AI, Master Planning, and the ability for patrons to complete surveys while utilizing an open space.

Under Matters from Staff, Jones reminded the Board of the upcoming Distinguished Accreditation Review taking place on Monday, October 21 at the Community Center. Jones stated staff will attend a Comprehensive Master Planning Kick-Off meeting on October 22. Jones shared himself, along with Commissioner Victor and Superintendent of Recreation Hall will be attending the Illinois Association of Park District's Best of the Best gala on October 25 to accept a recognition for the Park District's Intergovernmental relationship with the Cary Area Public Library.

The minutes from the September 12, 2024, COW meeting were presented for approval.

Stanko moved to approve the minutes as presented. Second by Renner.

Voice vote: Yes – 5. No – None. Motion carried.

The first Direction Item was Annual Comprehensive Financial Report (ACFR), FY ended April 30, 2024. Jones introduced Riley Martin of Lauterbach and Amen, the accountants that performed the audit. Martin walked the Board through the ACFR document and highlighted several items and sections throughout. Frangiamore asked if two to four recommendations from the auditors is common. Martin responded yes; it depends on the Governmental Accounting Standards Board (GASB) statements. Martin confirmed the Park District has no new recommendations and four prior recommendations, two of which have been implemented.

Carasso moved to recommend the Board of Commissioners accept the Annual Comprehensive Financial Report for the Fiscal Year ended April 30, 2024. Second by Victor.

Renner thanked the Finance Department staff for their hard work on the audit.

Roll call vote: Yes – Carasso, Stanko, Victor, Renner, Frangiamore. No – None. Motion carried.

The second Direction Item was Competitive Sale for Issuance of General Obligation Limited Tax Park Bonds, Series 2024. Jones introduced Mark Jerentina of Speer Financial was conferenced into the meeting by phone. Jerentina reviewed the process for the sale of the annual rollover bond, Series 2024. Jerentina stated the sale would be scheduled to be ratified at the Board meeting on November 21 with closing on December 5. Jerentina further stated the proceeds of the sale will be used to fund the Park District's debt service payments due on December 15, 2024, and because a Bond Notification Act (BINA) Public Hearing was held on October 26, 2023, the Park District is not required to hold another Public Hearing this year. Frangiamore asked if the Park District will need to hold a BINA Public Hearing in the future. Jerentina responded yes, most likely. Stanko asked how long the BINA Public Hearing is good for. Jerentina and Jones confirmed a BINA Public Hearing remains in effect for three years.

Stanko moved to recommend staff conduct a competitive sale for the issuance of General Obligation Limited Tax Bonds, Series 2024 and bring the result of the sale directly to the Board of Commissioners for approval. Second by Carasso.

Stanko asked for confirmation on the schedule of the sale. Jerentina confirmed the sale will take place on November 20, 2024, the Board will review and approve the sale on November 21, 2024 , and closing will take place on December 5, 2024.

Roll call vote: Yes – Carasso, Stanko, Victor, Renner, Frangiamore. No – None. Motion carried.

The third Direction Item was the License Agreement between Cary Park District and Aptar Group, Inc. for Use of Common Driveway at Lions Park. Jones reminded the Board of the Park District’s goal to create a new updated license agreement with Aptar Group, Inc. Jones stated the original license agreement from February 12, 1986, will expire February 11, 2026. Jones stated Attorney Puma, with assistance from staff, negotiated the agreement on behalf of the Park District. Carasso thanked staff for their hard work on the agreement. Renner asked if ownership changes, how does the new owner know about the license agreement in place. Jones responded that the agreement is non-transferable, therefore the new owners would be responsible for entering into a new agreement with the Park District. Frangiamore stated it will be Aptar’s responsibility to let the new owners know about the agreement. Jones confirmed the Park District has the right to stop allowing use of the access drive at any time and this agreement is granting permission to Aptar, Inc. to use the access drive.

Carasso moved to recommend Board of Commissioners approval of a License Agreement for Aptar Group, Inc. usage of a common driveway property located in Lions Park and owned by the Cary Park District. Second by Renner.

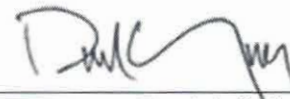
Roll call vote: Yes – Carasso, Stanko, Victor, Renner, Frangiamore. No – None. Motion carried.

Jones added the attorneys are still discussing the exhibits provided with the agreement and the address listed on Exhibit B for Aptar, Inc. may change as addresses have evolved over time. He noted that these items when included for the upcoming Board meeting will be updated and final.

Motion to adjourn the meeting by Stanko. Second by Victor.

Voice vote: Yes – 5. No – None. Motion carried.

Meeting adjourned at 7:59 PM.



Daniel C. Jones, Secretary
Park District Board of Commissioners

Committee Memo



To: Committee of the Whole
From: Dan Jones, Executive Director
Date: November 14, 2024

RE: 2025 IAPD/IPRA Conference Credentials Certificate

Providing exceptional recreation, parks and open space opportunities.

Introduction

Per the association by-laws, to be a participant at the annual meeting for the Illinois Association of Park Districts (IAPD) the Park District must submit a completed Credentials Certificate.

Background

The annual meeting is scheduled for January 25, 2025 @ 3:30pm, in person at the conference location, Hyatt Regency Chicago. Most years, this meeting is ceremonial in nature more so than actual business being conducted. In recent years, Commissioner Victor has attended this meeting in her dual role as a Board Member of the IAPD and Commissioner of the Cary Park District. In 2024, Commissioner Victor was named delegate, Commissioner Renner as 1st Alternate, Commissioner Carasso as 2nd Alternate and ED Jones as 3rd Alternate.

Staff Recommendation

Staff recommends the following designation of delegates: Delegate – President Frangiamore or Commissioner Victor; 1st Alternate – Commissioner Renner or other; 2nd Alt. – Commissioner Carasso or other; 3rd Alt. – Undesignated Commissioner or Executive Director.

Motion(s) To Consider

Move to recommend Board of Commissioners approval of the 2025 IAPD Credentials Certificate and the designation of delegates as follows: Delegate – XXXX; 1st Alternate – XXXX; 2nd Alt. – XXXX; 3rd Alt. – XXXX.



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 8, 2024

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held on January 23-25, 2025.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 25, 2025 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

_____ held at
(Name of Agency)
_____ on _____ at _____
(Location) *(Month/Day/Year)* *(Time)*

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 25, 2025 at 3:30 p.m.:**

	<u>Name</u>	<u>Title</u>	<u>Email</u>
Delegate:	_____		
1st Alternate:	_____		
2nd Alternate:	_____		
3rd Alternate:	_____		

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal:

Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to:

Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186
Email: iapd@ilparks.org

Committee Memo

To: Committee of the Whole
From: Dan Jones, Executive Director
Sara Kelly, Deputy Director
Noah J. Mach, Superintendent of Park and Facility Maintenance
Date: November 14, 2024



RE: Ordinance O-2024-25-07, Sale or Conveyance of Personal Property belonging to the Cary Park District.

Providing exceptional recreation, parks and open space opportunities.

Introduction

The Board approves disposal of personal property belonging to the Park District for equipment that was valued at \$500 or greater at time of purchase.

Background

On multiple occasions each fiscal year, staff presents a disposal ordinance to the Board of Commissioners for consideration.

The list includes one Park District vehicle that has reached the end of its useful life and is no longer needed by the Park District due to it being replaced by a current model year vehicle. The Park District has received an opportunity to trade in the vehicle listed to the dealership it will be purchasing the new vehicle from. A trade in rather than auction will reduce staff time in the disposal process and alleviate any uncertainty of meeting minimum bidding during an auction process.

Due to the vehicle appearing previously on a disposal ordinance to set the minimum disposal price which is higher than the trade in amount, the vehicle is being re-listed at a lower minimum bid amount from the previous disposal ordinance after re-evaluation by staff.

- Ordinance O-2021-22-09: 2016 Ford F-350 Super Crew 4x4 Truck w/ propane tank conversion; minimum disposal price \$12,500.

Typically, equipment is disposed via trade-in through a vendor, scrapped, recycled (electronics) or sold using a public auction platform.

Staff Recommendation

Staff recommends approval of Ordinance O-2024-25-07, Sale or Conveyance of Personal Property belonging to the Cary Park District.

Motion(s) to Consider

Move to recommend Board of Commissioners approval of Ordinance O-2024-25-07, An Ordinance Authorizing the Sale or Conveyance of Personal Property belonging to the Cary Park District.

Cary Park District

ORDINANCE O-2024-25-07

AN ORDINANCE AUTHORIZING THE SALE OR CONVEYANCE
OF PERSONAL PROPERTY BELONGING TO THE CARY PARK DISTRICT

Published by:
Cary Park District
255 Briargate Road
Cary, Illinois 60013

November 21, 2024

ORDINANCE O-2024-25-07

**AN ORDINANCE AUTHORIZING THE SALE OR CONVEYANCE
OF PERSONAL PROPERTY BELONGING TO THE CARY PARK DISTRICT**

WHEREAS, 70 ILCS 1205/8-22 permits the Cary Park District to sell or convey personal property in any manner they may designate, with or without advertising a sale, when three-fifths of the members of the Board then holding office are of the opinion that such personal property is no longer necessary, useful, or for the best interests of the Park District to own; and

WHEREAS, the Cary Park District is the owner of certain items of personal property identified on the attached "Personal Property List"; and

WHEREAS, the now acting members of the Cary Park District Board of Park Commissioners have determined that said personal property is no longer necessary for, nor useful to, nor in the best interests to be owned by, the Cary Park District.

NOW THEREFORE, BE IT ORDAINED, by the President and Board of Park Commissioners of the Cary Park District, Cary, Illinois, as follows:

SECTION 1: That the conveyance of the personal property identified on the attached "Personal Property List" is hereby authorized.

SECTION 2: That the Executive Director of the Cary Park District be and hereby is authorized to sell or otherwise convey the personal property on the attached "Personal Property List".

BE IT FURTHER ORDAINED that this Ordinance shall take effect and be in full force from and after its passage.

Roll Call:

AYES: _____

NAYS: _____

ABSENT: _____

PASSED AND APPROVED THIS 21st DAY OF NOVEMBER 2024

Keith Frangiamore, President
Board of Commissioners
Cary Park District

Attest: _____
Daniel C. Jones, Secretary
Cary Park District

Cary Park District
Ordinance O-2024-25-07

Personal Property List

Identification	Item Identification	Minimum Bid
Tag #		
<hr/>		
<u>Relist</u>		
550012010053	2016 Ford F-350 Super Crew 4x4	\$8,500
550012010053a	w/propane tank conversion	

Committee Memo

To: Committee of the Whole
From: Dan Jones, Executive Director
Sara Kelly, Deputy Director
Noah J. Mach, Superintendent of Park and Facility Maintenance
Date: November 14, 2024



**RE: Purchase Price Change, 2024 Ford F-350 Super Duty DRW XL
4WD Crew Cab Truck with Dump Body**

Providing exceptional, recreation, parks and open space opportunities.

Introduction

The Board of Commissioners approves purchases in excess of \$29,999. This truck replacement was approved in the FY2024-25 budget with funds totaling \$80,958, along with a propane conversion kit for \$10,000, within the Capital Equipment Replacement Fund.

Background

The current F-350 Dump Truck was received in November 2015 and had a replacement timeline of 7 years. Presently the vehicle is in 9+ years of service. This truck is used by all staff within the maintenance department throughout the year as it provides seating for 4-5 staff and has versatility with the dump body and plow package.

Staff have been attempting to replace this truck for several years now. On November 17, 2022, the Board approved the purchase of a 2023 F-350 through National Auto Fleet Group for a purchase price of \$79,410.70. On September 22, 2023, the Board approved the change with the model year (2024) and purchase price required by National Auto Fleet Group to keep our request in the production queue. The new purchase price was \$80,985.48 or an increase of \$1,574.78.

Since October 2023, staff have regularly checked in with NAFG on the status of the truck. Due to a lack of movement and approaching the last quarter of the calendar year, starting in August, staff have researched other options to purchase a 2024 F-350 truck. Morrow Brothers Ford, Inc. has a new truck that meets the needs of the department at the State of Illinois Government Contract Price of \$84,373.00 (IL Contract 21-416-P-29479). This is an increase of \$3,415 from the FY2024-25 Budget.

Additionally, Morrow Brother Ford has offered a \$8,700 trade in value for the current 2016 Ford F-350 Truck.

Understanding the lack of marketplace and the challenges with purchasing through NAFG and other purchase vendor options, staff have signed the attached quote to lock in details, confirm agency interest, and hold the vehicle with the understanding that neither the dealer nor the Park District is bound by this action.

Staff Recommendation

Staff recommend the approval of the new vendor and increase in the purchase price of \$3,387.52.

Motion To Consider

Committee Memo

Move to recommend Board of Commissioners approval for a \$3,387.52 increase to the original purchase price for the 2024 Ford F-350 DRW XL 4WD Crew Cab with Dump Body and plow through Morrow Brothers Ford, Inc. in Greenfield, IL resulting in a new purchase price of \$84,373.00.

MORROW BROTHERS

Greenfield, IL

Ford

877-368-3038

WWW.MORROWBROTHERSFORDINC.COM

1242 Main Street • GREENFIELD IL 62044

(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

November 8, 2024

Bob Sutalski
Cary Park District
rsutalski@carypark.com
C: 847-404-7017
rsutalski@carypark.com

We propose the following for your consideration.

1-NEW 2024 FORD F350 Crew Cab 4x4 DRW 60" CA

To include the following optional equipment:

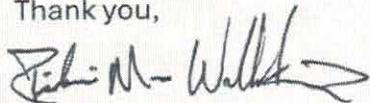
White Exterior, 40/20/40 Seating, 7.3L V8 Gas Engine
10 Speed Heavy Duty Automatic Transmission
X4L Limited Slip Rear Axle, TBM 17" All-Terrain Tires
473 Plow Prep, (2) H.D. Batteries, 410 AMP Alternator
872 Rear-View Camera Package, 41P Skid Plates
96V Appearance Package, Fog Lights, Chrome Bumper
2 Keys w/Remotes, Air Conditioning, Bluetooth
Power Windows/Locks/Mirrors w/Heated Glass
Black Running Boards, Front Wheel Well Liners
Western 9' Pro Plus Snowplow w/Snow Deflector
9' Steel Dump Body, Fold-Down Sides, Receiver Hitch
Trailer Connection Socket, Powder Coat Dump Body Black
Whelen 4 Corner Warning, Whelen 16" LED Lightbar w/SLB
New M License/Title, All other standard equipment
IL. Contract 21-416-P-29479

Illinois Government Price \$84,373.00

We can allow \$8,700.00 for the 2016 Ford F350 Dump Truck.

All trade in vehicles or equipment are welcome. Let me know if you have any questions.

Thank you,



Richie Morrow Wellenkamp
Government Sales Manager
Morrow Brothers Ford, Inc.

Customer Acceptance: _____

Date of Acceptance: _____

To proceed with an order, email this signed quote and a copy of your Illinois Tax Exempt Letter.

Cary Park District
Committee Memo

To: Committee of the Whole
From: Dan Jones, Executive Director
Vicki Krueger, Director of Finance & Administration
Date: November 14, 2024



RE: 2024 Tax Levy Estimate

Providing exceptional recreation, parks and open space opportunities.

Introduction

The purpose of tonight's discussion is for staff to present the proposed 2024 levy request and for the Board of Commissioners to establish the annual levy by ordinance. The Board of Commissioners must approve the levy ordinance before the last Tuesday of a calendar year in accordance with applicable laws. That day this year is December 31, 2024. At least 20 days prior to the adoption of the levy, the Board must provide an estimate as to the amount of the levy. The latest this could occur would be the November 21, 2024 Board Meeting.

Background

At the August Committee of the Whole Meeting, the direction given to staff when structuring the 2024 levy request was to capture the increase due to CPI plus any new growth that may have occurred within the Park District.

The levy request was prepared by staff based on the Assessor's Estimated EAV report and new growth projections from the McHenry County Clerk's office, dated November 1, 2024. Attachment A includes the Park District's actual 2023 tax rate and the recommended Levy Request, which is based on a projected EAV of \$871,711,455. The estimated aggregated Levy is \$5,110,986 and is below the 5% threshold requiring publication under the Truth in Taxation Act. Although the estimated EAV and new growth have not been finalized, any potential decrease in EAV would have minimal impact.

Staff reviewed the 2024 proposed levy request with Adam Simon from Ancel Glink. In addition to explaining the process, staff indicated that the goals of the Park District were to capture CPI, new growth, and maximize the tax extension in the Corporate and Recreation Funds while providing sufficient tax extension for the remaining funds. Attorney Simon was comfortable with the 2024 proposed levy request as presented.

Staff Recommendation

The Board should announce that the Cary Park District estimates its 2024 Tax Levy will not exceed 105% of the previous year's tax extension.

Motion(s) to Consider

Move to recommend the President of the Board of Commissioners announce at the November 21, 2024, Board Meeting that the District estimates its 2024 Tax Levy will not exceed 105% of the previous year's tax extension.

Attachment A

2023 Tax Extension		
2023 Rate Setting EAV	\$	777,275,491
<u>Fund</u>	<u>2023 Extension</u>	<u>Rate/\$100 EAV</u>
Corporate	\$2,720,464.22	0.350000
Recreation	1,312,740.58	0.168890
Liability Insurance	102,001.86	0.013123
Audit	3,497.74	0.000450
Paving & Lighting	4,997.88	0.000643
IMRF	132,999.61	0.017111
Social Security	279,997.95	0.036023
Total Capped Funds	4,556,699.84	0.586240
Special Recreation	310,910.20	0.040000
Revenue Recapture	11,402.63	0.001467
Total Excluding Rollover	\$ 4,879,012.67	0.627707
Bond 2023 Limited	850,829.07	0.109463
	5,729,841.74	0.737170

Assessor's Estimated EAV Report		
Report Dated November 1, 2024		\$871,711,455
<u>Fund</u>	<u>Levy Request</u>	<u>Projected 2024 Tax Rate/\$100 EAV</u>
Corporate	\$ 3,050,990	0.350000
Recreation	\$ 1,221,311	0.140105
Liability Insurance	\$ 31,000	0.003556
Audit	\$ 14,000	0.001606
Paving & Lighting	\$ -	0.000000
IMRF	\$ 155,000	0.017781
Social Security	\$ 290,000	0.033268
Total Capped Funds	\$ 4,762,301	0.546316
Special Recreation	\$ 348,685	0.040000
Total Excluding Rollover	\$ 5,110,986	0.586316
Bond 2024 Limited	\$ 879,756	0.100923
	\$ 5,990,742	0.687239

4.9999% percent increase over 2023

Legal Maximums by Fund	
	Max
Audit	Legal Rates
Corporate	0.3500
Recreation	0.3700
Liability Insurance	No Limit
Audit	0.0050
Paving & Lighting	0.0050
IMRF	No Limit
Social Security	No Limit
Special Recreation	0.0400

Committee Memo



To: Committee of the Whole
From: Dan Jones, Executive Director
Vicki Krueger, Director of Finance and Administration
Date: November 14, 2024

RE: Ordinances O-2024-25-04, 05 and 06, Abatement of Tax Levy for the Year 2024 to Pay Debt Service on General Obligation Park Bonds (Alternate Revenue Source), Series 2018A, 2020A and 2021A.

Providing exceptional recreation, parks and open space opportunities.

Introduction

Each year the County Clerk automatically levies a *Bond & Interest Fund* tax to provide for the annual debt service on any outstanding general obligation bonds. However, since General Obligation Bonds (Alternate Revenue) pledge other sources of revenue for debt service, the backup levy by the County Clerk for debt service on these bonds needs to be abated to avoid double taxation.

Background

The following ordinances will abate the respective backup levies:

- O-2024-25-04– General Obligation Park Bonds (Alternate Revenue Source) Series 2018A
- O-2024-25-05 – General Obligation Park Bonds (Alternate Revenue Source) Series 2020A
- O-2024-25-06– General Obligation Park Bonds (Alternate Revenue Source) Series 2021A

The alternate revenue to fund the debt service for the bond issues listed above will be provided by the net proceeds of the General Obligation Park Bond (Limited) Issue and the Corporate Fund.

Staff Recommendation

Staff recommends the Abatement Ordinances for approval.

Motion to Consider

Move to recommend Board of Commissioners approval of Ordinances O-2024-25-04, O-2024-25-05, and O-2024-25-06 Abatement of Tax Levy for the Year 2023 to Pay Debt Service on General Obligation Park Bonds (Alternate Revenue Source), Series 2018A, 2020A and 2021A.

ORDINANCE NO. **O-2024-25-04**

AN ORDINANCE abating the tax heretofore levied for the year 2024 to pay debt service on the General Obligation Park Bonds (Alternate Revenue Source), Series 2018A, of the Cary Park District, McHenry County, Illinois.

* * *

WHEREAS, the Board of Park Commissioners (the "*Board*") of the Cary Park District, McHenry County, Illinois (the "*District*"), by ordinance adopted on the 24th day of May, 2018 (the "*Ordinance*"), did provide for the issue of \$3,400,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2018A (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds (the "*Pledged Taxes*"); and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the Ordinance; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Ordinance) or other lawfully available funds of the District are or will be available to pay the principal of and interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the year 2024; and

WHEREAS, it is necessary and in the best interests of the District that the Pledged Taxes heretofore levied for the year 2024 to pay the Bonds be abated:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Cary Park District, McHenry County, Illinois, as follows:

Section 1. Abatement of Tax. The Pledged Taxes heretofore levied for the year 2024 in the Ordinance are hereby abated in their entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of McHenry

County, Illinois, and it shall be the duty of said County Clerk to abate the Pledged Taxes levied for the year 2024 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted November 21, 2024.

President, Board of Park Commissioners

Secretary, Board of Park Commissioners

ORDINANCE NO. **O-2024-25-05**

AN ORDINANCE abating the tax heretofore levied for the year 2024 to pay debt service on the General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, of the Cary Park District, McHenry County, Illinois.

* * *

WHEREAS, the Board of Park Commissioners (the "*Board*") of the Cary Park District, McHenry County, Illinois (the "*District*"), by ordinance adopted on the 24th day of September, 2020 (the "*Ordinance*"), did provide for the issue of \$2,985,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020A (the "*Bonds*"), dated October 8, 2020, and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds (the "*Pledged Taxes*"); and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the Ordinance; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Ordinance) or other lawfully available funds of the District are available to pay the principal of and interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the year 2024; and

WHEREAS, it is necessary and in the best interests of the District that the Pledged Taxes heretofore levied for the year 2024 to pay the Bonds be abated:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Cary Park District, McHenry County, Illinois, as follows:

Section 1. Abatement of Tax. The Pledged Taxes heretofore levied for the year 2024 in the Ordinance are hereby abated in their entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of McHenry

County, Illinois, and it shall be the duty of said County Clerk to abate the Pledged Taxes levied for the year 2024 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted November 21, 2024.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

ORDINANCE NO. **O-2024-25-06**

AN ORDINANCE abating the tax heretofore levied for the year 2024 to pay debt service on the General Obligation Park Bonds (Alternate Revenue Source), Series 2021A, of the Cary Park District, McHenry County, Illinois.

* * *

WHEREAS, the Board of Park Commissioners (the “*Board*”) of the Cary Park District, McHenry County, Illinois (the “*District*”), by ordinance adopted on the 22nd day of April, 2021 (the “*Ordinance*”), did provide for the issue of \$8,870,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2021A (the “*Bonds*”), dated May 6, 2021, and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds (the “*Pledged Taxes*”); and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the Ordinance; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Ordinance) or other lawfully available funds of the District are available to pay the principal of and interest on the Bonds when due, so as to enable the abatement of the Pledged Taxes levied for the year 2024 (the “*Available Funds*”); and

WHEREAS, it is necessary and in the best interests of the District that the Available Funds be deposited into the Pledged Revenues Account of the Bond Fund (as defined in the Ordinance) and the Pledged Taxes heretofore levied for the year 2024 to pay the Bonds be abated:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Cary Park District, McHenry County, Illinois, as follows:

Section 1. Deposit to Bond Fund; Abatement of Tax. The Available Funds shall be deposited into the Pledged Revenues Account of the Bond Fund and the Pledged Taxes heretofore levied for the year 2024 in the Ordinance are hereby abated in their entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of McHenry County, Illinois, and it shall be the duty of said County Clerk to abate the Pledged Taxes levied for the year 2024 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted November 21, 2024.

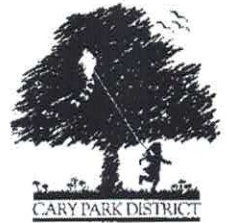
President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

Committee Memo

To: Committee of the Whole
 From: Dan Jones, Executive Director
 David Raica, Director of Planning and Development
 Date: November 14, 2024



RE: Parks and/or Properties Name/Identification Signage

Providing exceptional recreation, parks and open space opportunities.

Introduction

The Board of Commissioners directed a discussion of signage related to Community Center Park to be placed on the agenda of its May 9, 2024, Committee of the Whole meeting. After discussion, the Board of Commissioners included a work initiative in FY2024-25 related to name/identification signage in all parks for the Executive Director to complete on this matter.

Background

Policy 5-009a, Park Identification/Name Signs was developed in the early 2000's to provide direction to in two primary areas, 1) replacement of old sign types and 2) signage related to new subdivision development or property development or property acquisitions. These two areas were the triggers for signage on properties. Properties today not signed, more than likely did not have an old sign type, were not acquired since policy approval or have not been developed since policy approval.

As Comprehensive Master Plans have been completed by the Park District (1998, 2006, 2016), property classifications have shifted, modified or changed. For example, over time, Kaper Park North and Kaper South became Kaper Park. Lions Park and Lions Park South became Lions Park. Kiwanis Park North and Kiwanis Park South became Kiwanis Park.

Trails, Corridors and Linear Parks are a challenge as there is diversity within this classification of the properties. Some areas are maintained and have been developed while others have not. Several properties were acquired over time, based on the potential of trail development within them at some future point. For some of these properties there is now no indication development in these areas will occur or in some instances ever occur.

Out of the forty-two properties/parks owned and maintained by the Park District, staff has identified ten properties/parks that presently have no name/identification signage.

Policy 5-009a, Park Identification/Name Signs outlines the style and type of sign to be placed on various properties of the Park District based upon multiple factors. Per the policy direction the following sign types may be considered for each of these properties based on the park or properties classification within the 2016 Comprehensive Master Plan Update.

- **Deveron Circle, Mini Park**, Sign type not addressed by policy.
- **Kiwanis Park (four parcels), Mini Park**, Sign type not addressed by policy.
- **Community Center Park, Community Park**, "Larger sandblasted and painted sign on posts with agency logo. A community park may have one large sign and/or several smaller signs as best complements the park site."

Committee Memo

- **Kaper Park (South)**, Community Park/Open Space Detention, “Smaller sandblasted and painted sign on post(s), with logo; or logo sign on steel post.”
- **Hillhurst Park**, Open Space Detention, “Smaller sandblasted and painted sign on post(s), with logo; or logo sign on steel post.”
- **Cimmaron Park**, Open Space Detention, “Smaller sandblasted and painted sign on post(s), with logo; or logo sign on steel post.”
- **Montana Park**, Open Space Detention, “Smaller sandblasted and painted sign on post(s), with logo; or logo sign on steel post.”
- **Lyons Ridge Greenway (four parcels)**, Linear Park/Greenway/Trail, “Smaller sandblasted and painted sign on post(s), with logo; or logo sign on steel post, placed at appropriate points.”
- **Patriot Meadows Greenway (two parcels)**, Linear Park/Greenway/Trail, “Smaller sandblasted and painted sign on post(s), with logo; or logo sign on steel post, placed at appropriate points.”
- **Sterling Ridge Greenway**, Linear Park/Greenway/Trail, “Smaller sandblasted and painted sign on post(s), with logo; or logo sign on steel post, placed at appropriate points.”
- **Water Tower Prairie Park**, Special Use, “Sandblasted and painted sign on posts or stone monument with engraved or sandblasted name, with agency logo.”

Staff Recommendation

Staff completed its evaluation and recommendations for properties without signage by considering the nature of the properties and looking at both the capability and suitability of both signage and development. A property may be capable of being developed or signed but the suitability of either may not be pragmatic. Signs, no matter the type, must be effective in their placement and purpose, the sign must be maintained and the areas surrounding the sign must also be maintained and accounted for differently.

An overarching recommendation or alternate approach for the Board of Commissioners to consider may be to revisit Policy 5-009a related to signage in parks/properties after reviewing the background and recommendations, particularly those where staff does not recommend name or identification signage be added.

Staff does not recommend name or identification signage be added to these properties:

For parks/properties designated as Mini Parks, there is no policy recommended signage.

- Kiwanis Park
- Deveron Circle

If desired, an alternate approach for the Board of Commissioners to discuss may be: Revisit Policy 5-009a to reflect signage desired for Mini Parks by the Board of Commissioners OR Discuss reclassification of these properties during the *Comprehensive Master Plan process while revisiting development capability and suitability.*

For parks/properties designated as Trails, Corridors and Linear Parks, the policy recommended signage would not be appropriate for a variety of reasons. Those include but are not limited to any one property in this classification; lack of public accessibility, public ability to use a site and placement and number of signs would be challenging, and one property is already in use as part of a larger multi-use trailway.

- Lyons Ridge Greenway

Committee Memo

- Spruce Tree Lane/Patriot Meadows Greenway
- Sterling Ridge Greenway

If desired, an alternate approach for the Board of Commissioners to discuss may be: Discuss reclassification of specific properties during the Comprehensive Master Plan process, possibly removing some from reference as greenway or linear trail, because for now, several of these are parcels of raw land, or mowed property due its location, with no current intention to develop otherwise.

For parks/properties designated as Special Use, the policy recommended signage would not be appropriate due to the lack of public accessibility to the site, placement of sign would be challenging and investment of dollars into the type of signage designated by policy is not advised.

- Water Tower Prairie Park

For parks/properties designated at Open Space Detention, the policy recommended signage would not be appropriate for a variety of reasons. Those include but are not limited to the size of the properties (how many signs, all but one property is over 3 acres in size), suitability of location and conveyance of purpose.

- Hillhurst Park.
- Cimmaron Park.
- Montana Park.

Staff recommends Board of Commissioner discussion on the potential to add of signage to these properties:

For parks/properties designated as Community Parks, a smaller sandblasted sign on post(s) may be most appropriate. The policy dictates several smaller sandblasted signs may be appropriate as best complements the site. At both sites below a single smaller sandblasted sign on post(s) is already present.

- Community Center Park.
- Kaper Park.

Staff would request the Board of Commissioners include in its discussion:

Hoffman Park, Lions Park and Cary-Grove Park are Community Parks with multiple signs. All signs, and in alignment with policy, use the same name for the park site.

The single small, sandblasted sign outside the Community Center carries the name “Community Center”, and the building address. This sign is an outlier when compared to other facility signs. The Preschool, SBAC and Foxford Hills Golf Club all have sandblasted wood signs that are unique to the facility. *The Community Center sign resembles the standard small, sandblasted park sign.*

The single small, sandblasted sign at Kaper Park near the parking lot, carries the name Kaper Park.

If signage is desired, staff would recommend a single smaller sandblasted sign at one of the locations identified below:

Committee Memo

- Community Center Park – an additional sign placed adjacent Wulff Street OR a sign placed near corner of Tiger Trail/Wulff Street OR a sign placed on the parking lot side of the greenspace.
- Kaper Park – an additional sign placed near corner of Cimmaron Drive/Georgetown OR a sign placed adjacent Georgetown OR a sign placed near Cimmaron Drive.

The policy identifies staff as determining an appropriate location, however staff would be interested in Board of Commissioners feedback related to the locations noted above.

Motion(s) to Consider

No motions recommended by staff at this time.

The Board of Commissioners would need to develop motions as it deems necessary related to this item. Motions may be developed to provide direction to staff on next steps which might include associated matters that impact the development of the FY2025-26 budget and/or the 2025 Comprehensive Master Plan Update directives and action plan.

Cary Park District
Board Policy Manual

Policy Name: **Park Identification/Name Signs**

Date Approved: 7/27/2006
Last Revision: 3/23/2017
Last Review: Staff, 7/1/2024
Date Rescinded:

Policy Statement

It is the policy of the Cary Park District to provide uniform park identification/name signs at the entrance to or within each park or parcel in a consistent manner.

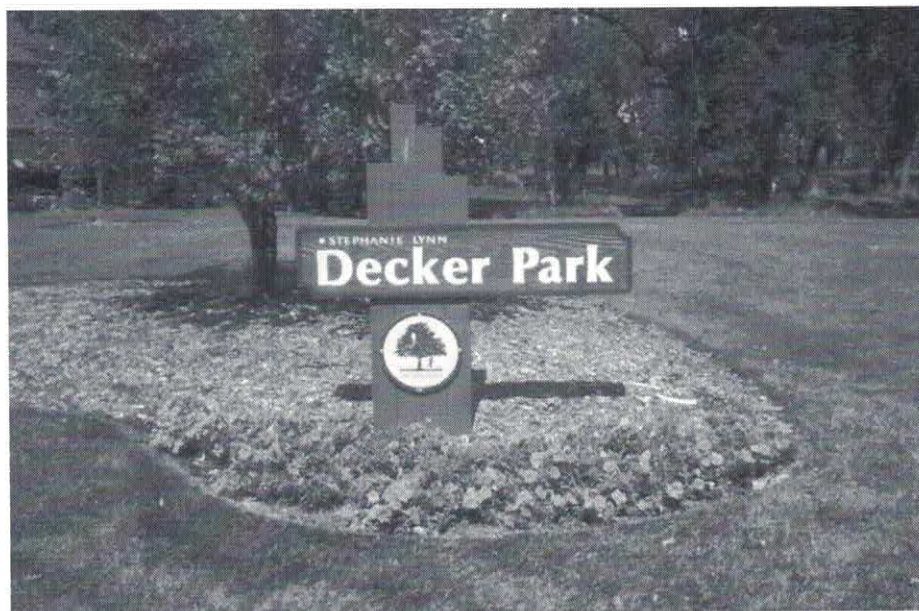
Specific Guidelines

The following items are considered specific guidelines associated with this policy and shall be assigned to corresponding procedures as developed:

1. Each named park should have a park identification/name sign at appropriate locations (as determined by the Executive Director or assigned delegate) within each park site.
2. Each named park should have a uniform park identification/name sign that is consistent with the category and size of a park as determined by the Executive Director or assigned delegate, as follows:
 - a. Neighborhood Park: Smaller sandblasted and painted sign on post(s), with logo (Attachment A).
 - b. Community Park: Larger sandblasted and painted sign on posts with agency logo (Attachment B). A community park may have one large sign and/or several smaller signs as best complements the park site.
 - c. Special Use Park: Sandblasted and painted sign on posts or stone monument with engraved or sandblasted name, with agency logo.
 - d. Linear Park/Greenway/ Trail: Smaller sandblasted and painted sign on post(s), with logo (Attachment A); or logo sign on steel post, placed at appropriate points (Attachment C).
 - e. Open Space-Detention: Smaller sandblasted and painted sign on post(s), with logo Attachment A); or logo sign on steel post (Attachment C).
3. Each un-named parcel of property owned by the Park District should have a logo sign on steel post (Attachment C) at an appropriate location on the site, as determined by the Executive Director or assigned delegate.
4. The Executive Director or assigned delegate is authorized to develop the sign size and style of the park name signs that are placed at each park site based on its category.
5. Park identification/name signs that present a unique signage style or size option (Attachment D) require review and approval by the Board of Commissioners.

This policy revises and replaces Policy 5-009a in full.

Attachment A



Examples of uniform “smaller” size park identification/name sign.

Attachment B



Example of uniform “larger” size park identification/name sign.

Attachment C



Example of uniform “logo sign” park identification/name sign.

Attachment D



Example of unique park identification/name sign requiring Board approval.